

1. CONSTITUTIONAL LAW

- Constitution of India
- Fundamental Rights
- Directive Principles
- Fundamental Duties
- Constitutional remedies
- Writ jurisdiction
- Articles 14, 19, 21, 32 and 226
- Separation of powers
- Judicial review
- Administrative action and constitutional limitations
- Union and State executive
- Legislative powers
- Delegated legislation
- Public law principles

2. ADMINISTRATIVE LAW

- Natural justice
- Administrative discretion
- Judicial review
- Reasonableness and proportionality
- Legitimate expectation
- Promissory estoppel
- Mala fide exercise of power
- Administrative tribunals
- Government decisions and orders
- Delegated legislation
- Administrative accountability
- Government contracts

3. CIVIL PROCEDURE

- Institution of suits
- Jurisdiction

- Pleadings
- Complaint and written statement
- Summons
- Interim orders
- Temporary injunctions
- Res judicata and res sub judice
- Appeals
- Review and revision
- Execution proceedings
- Affidavits
- Judgments and orders
- Drafting and scrutiny of pleadings

4. CRIMINAL LAW & PROCEDURE

- Basic principles of criminal law
- Offences and criminal liability
- Investigation
- Arrest
- Bail
- Cognizance
- Charge
- Trial
- Evidence
- Appeals and revisions
- Government/public-servant related criminal proceedings
- Current criminal-law framework

5. LAW OF EVIDENCE

- Relevance and admissibility
- Documentary evidence
- Oral evidence
- Primary and secondary evidence
- Admissions and confessions

- Burden of proof
- Presumptions
- Electronic/digital evidence
- Affidavits
- Official records

6. WRITS & PIL

- Habeas corpus
- Mandamus
- Certiorari
- Prohibition
- Quo warranto
- Writ maintainability
- Public Interest Litigation
- Government response to PIL
- Para-wise comments
- Counter affidavits
- Court directions and compliance

7. SERVICE & EMPLOYMENT LAW

- Central Government service matters
- Recruitment and appointment
- Service conditions
- Disciplinary proceedings
- Conduct rules
- Departmental inquiries
- Suspension and penalties
- Retirement/pension legal issues
- Administrative appeals
- Service litigation
- CAT matters
- High Court/Supreme Court service cases

8. GOVERNMENT LITIGATION

- Government as litigant
- Legal opinions for Ministries
- Litigation strategy
- Para-wise comments
- Counter affidavits
- Coordination with Standing Counsel
- Briefing counsel
- Case records
- Court hearing preparation
- Judicial-order compliance
- Pending-case monitoring
- Litigation registers
- Case-status tracking

9. LEGAL DRAFTING

- Legal opinions
- Para-wise comments
- Counter affidavits
- Replies to petitions
- Written submissions
- Legal notices
- Government correspondence
- Notes for competent authority
- Case summaries
- Briefs for counsel
- Pleading drafting
- Scrutiny of counsel drafts
- Precise legal language

10. CONTRACT & TENDER LAW

- Government contracts
- Contract formation

- Contract interpretation
- Breach and remedies
- Indemnity and guarantee
- Damages
- Termination
- Dispute resolution
- Arbitration
- Government procurement
- Tender conditions
- Bid disputes
- Contractual risk

11. ARBITRATION & ADR

- Arbitration agreements
- Appointment of arbitrators
- Arbitral proceedings
- Interim measures
- Arbitral awards
- Challenge and enforcement
- Government arbitration
- Mediation
- Conciliation
- Settlement

12. LIMITATION LAW

- Limitation periods
- Computation of limitation
- Condonation of delay
- Continuing causes of action
- Acknowledgment
- Limitation in suits, appeals and applications

13. OFFICIAL SECRETS & CONFIDENTIALITY

- Indian Official Secrets Act, 1923
- Protection of official information
- Confidential government documents
- Disclosure restrictions
- Handling sensitive legal material
- Continuing confidentiality obligations

14. RIGHT TO INFORMATION

- RTI Act, 2005
- Public authorities
- Disclosure
- Exemptions
- Confidential information
- Third-party information
- Appeals
- Public-interest considerations
- Record management

15. CENTRAL GOVERNMENT LEGAL FRAMEWORK

- Ministry/Department functioning
- Competent authority
- Delegation of powers
- Government decision-making
- Official correspondence
- Legal vetting
- Inter-departmental consultation
- Government litigation procedures
- Record keeping

16. MINISTRY OF INFORMATION & BROADCASTING AWARENESS

- Ministry of Information & Broadcasting
- Main Secretariat
- Broadcasting-related legal framework

- Film-certification framework
- Digital-media regulatory environment
- Press/media legal issues
- Government communication
- Statutory bodies/organizations under the Ministry
- Regulatory matters concerning information and broadcasting

17. CURRENT LEGAL DEVELOPMENTS

- Recent Supreme Court judgments
- Relevant High Court judgments
- Constitutional-law developments
- Administrative-law developments
- Civil/criminal procedure developments
- Government litigation developments
- Digital evidence developments
- Technology and media law
- Current regulatory developments relevant to MIB