

NATIONAL INSTITUTE OF TECHNOLOGY CALICUT
NIT Campus P.O., Calicut, Kerala-673601, India

P1/Adhoc/Recr/2026-27

Dated: 12.05.2026

ADVERTISEMENT FOR THE ENGAGEMENT OF PLACEMENT OFFICER (ON CONTRACT)

The Institute proposes to engage Placement Officer on contractual basis in NIT Calicut as detailed below:

POST CODE	POST NAME	No. of Posts
01	Placement Officer (On Contract)	1

The detailed information regarding educational qualifications, salary, roles and responsibilities (Annexure – 1), and terms and conditions of engagement under contract (Annexure -2) are enclosed herewith.

INSTRUCTIONS TO CANDIDATES

1. The applicants must be citizens of India.
2. The candidates can apply through the link (<https://recruit.nitc.ac.in>) by paying the requisite fee as mentioned in Annexure -2.
3. The Applicants should mail a copy of the submitted application form along with the following documents to the rectnf@nitc.ac.in within five days from the closing date of application.
 - (a) Detailed Curriculum vitae
 - (b) Diploma/Degree certificates with mark sheets of all qualifying examinations.
 - (c) Experience certificates and testimonials.
 - (d) Proof of date of birth
 - (e) ID proof
 - (f) Certificate issued by the Competent Authority, if the candidate belongs to SC/ST/OBC-NCL/PwBD and would like to avail concession in this regard.

<p>Opening date of the online application portal: 12.05.2026, 10:30 AM Closing date of the online application portal: 02.06.2026, 05:30 PM</p>
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Sd/-
Dean (FSW)

Annexure - 1

S No	Particulars	Details
1	Name of the Post	Placement Officer
2	Number of Posts	01 (One)
3	Scale of Pay	Consolidated monthly remuneration of Rs. 75,000 to Rs. 1,00,000/- commensurate with the experience of the candidate
4	Age Limit	Less than 45 years
5	Education and Other Qualifications Required	Master's Degree in Management (MBA) with at least two years prior experience in placement-related activities in reputed Engineering, Management, and/or Science institutions. Desirable: Preference will be given to the candidates who have at least two years of experience in the relevant works at CFTIs.
6	Skills/Experience Required	a) Excellent communication and negotiation skills. b) Ability to build and maintain strong relationships with industry partners. c) Proficiency in MS Office Suite and database management. d) Ability to work independently as well as collaboratively in a team.
7	Nature of Duties	a) Develop comprehensive placement strategies aligned with the objectives of each training project. b) Analyze market trends, industry demands, and skill requirements to tailor placement approaches effectively. c) Establish and maintain partnerships with employers, industry associations, and government agencies to expand placement opportunities. d) Oversee the end-to-end placement process, including candidate sourcing, screening, job offers, and onboarding. e) Generate regular reports and analytics to track placement metrics, identify trends, and evaluate program effectiveness. f) Monitor post-placement feedback and promptly address issues or concerns raised by employers or participants. g) Willingness to travel occasionally for project-related meetings, employer visits, or recruitment events. h) Provide operational direction for services offered by the Career Development Centre (CCD). i) Coordinate and liaise with multiple stakeholders, including companies, departments, students, and the department Placement Committee to facilitate CCD services.
8	Tenure	Initially for one year, extendable for two more years based on performance and requirement.

Annexure – 2

GENERAL INFORMATION FOR THE CANDIDATES

1. The general information for the candidates are as follows:

- (i) Applicants are required to complete the online application, pay the prescribed fee, and email the relevant documents to rectnf@nitc.ac.in, failing which they will not be considered for interview.
- (ii) The application fee is as detailed below:

Post Code	SC/ST/Women/ESM/PwBD candidates (in Rs.)	Other candidates (in Rs.)
01	500	1000

- (iii) The fee can be paid by scanning the QR code; alternatively, you can make payment to the UPI id 9400785524@SBI. After making the payment kindly fill the details of 12-digit transaction id in the online application portal.



- (iv) Candidates who do not pay the fees, pay a wrong/lesser amount or enter wrong transaction details will be disqualified and rejected.
 - (v) After completing the application format in all respects, the candidate should print it out and bring along when called for selection.
2. The dates from which the application portal will be opened and closed is as displayed in the website.
 3. The crucial date for determining the eligibility criteria for all candidates in every respect for the advertised posts shall be the last date for applying for the post.
 4. The candidates while coming for the selection process on scheduled date and time, will be required to produce the originals in support of their claims along with Govt. issued photo ID proof during the selection process.
 5. Candidates without the original certificates and requisite experience would be disqualified.
 6. Request for change of date of the selection process by the candidates will not be entertained.
 7. Mere fulfilment of required qualifications and experience does not entitle a candidate's selection.

8. The selection committee may decide upon any kind of skill test and/or trade test for the candidates. The decision of the Institute will be final in these matters.
9. The candidate is responsible for the information filled in the application form.
10. Only certificates from Government/Government recognized Institutions will be accepted.
11. Due consideration will be given to SC/ST/OBC/EWS/ESM candidates.
12. No TA/DA will be paid for appearing in the selection process. Any change of dates etc. also will be communicated by publishing in the website and thus candidates are requested to visit the website regularly.
13. No correspondence or interim enquiries will be entertained. Canvassing via phone or any other form may lead to disqualification of the candidature.
14. Selected candidates will be informed by e-mail/mobile and they are expected to join immediately.
15. The Institute bears the full right to cancel the above advertisement without assigning any reason whatsoever/without selecting anybody.
16. The Institute reserves the right to terminate the engagement of any personnel with appropriate notice. Minimum notice period on either side shall be 30 days.
17. The engagement is to serve the immediate and temporary purposes of the Institute. Thus the appointment will be purely on contract/temporary basis. The above positions are not against any regular posts, and hence the candidates does not have any claim, implicitly or explicitly for any regular post in NIT Calicut.

**Sd/-
Dean (FSW)**

To:

The Webmaster
The AR (Estt.)
Dean (FSW)

Copy to:

Director's Office