



OFFICE OF THE DIRECTOR GENERAL OF POLICE, U.T., CHANDIGARH
ADDL.DELUX BUILDING, SECTOR - 9 CHANDIGARH -160009

Telephone : 0172-2760863

RECRUITMENT NOTICE FOR 02 POSTS OF TAILOR IN CHANDIGARH POLICE, UT,
CHANDIGARH

Mandatory information	Timeline
Date of publication of Advertisement and opening date for submission of online application	10.02.2026
Closing date of submission of online application	02.03.2026 (till 11:59 PM)

1. Invitation of Applications:-

Online applications are invited from eligible candidates for direct recruitment to 02 post of Tailor of Group 'C' in the pay Level-2 (19900-63200) in the pay matrix of 7th CPC, through URL mentioned on the website of Chandigarh Police i.e. <http://chandigarhpolice.gov.in> from 10.02.2026 to 02.03.2026 till 11:59 PM.

2. Details of Post:-

General Central Services, (Group-C) Non-Gazetted/Non-Ministerial.

Category	Post	Total
General	01	01
Other Backward Classes (OBC)	01	01
Total	02	02

3. Eligibility Standard for these posts are as under :-

Age-limit for Direct Recruitment as on 02.03.2026

18-25 years (General Category)

18-28 years (OBC Category)

Age relaxation:-

(The upper age limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or order issued by the Central Government).

Note:- The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti District and Pangi Sub-division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.

4. Minimum Essential Educational Qualification:

- (i) ITI Certificate in cutting and tailoring/Sewing Technology trade from a Govt. recognized Industrial Training Institute.
- (ii) 02 years experience of working as Tailor in any Govt./Semi-Govt. Institution/PSU/Autonomous Body.

5. Desirable Qualification :-

Knowledge of Hindi/Punjabi/English

Note: The direct recruits have to submit the certificate of training in Information Communications Technology (ICT) Skills of 80 hours at the time of their appointment, as per instructions issued by Chandigarh Administration vide No.28/69-IH(12)/Pers. & Trg.-2019/17927 dated 25.11.2019.

Qualification Standard Note:-

Note 1: Qualifications are relaxable at the discretion of the Competent Authority in the case of candidates otherwise well qualified.

Experience Standard Note:-

Note 1: The qualification(s) regarding experience is relaxable at the discretion of the Competent Authority in the case of candidates belonging to Scheduled Castes or Scheduled Tribes if at any stage of selection the Competent Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.

Period of Probation:-

Two (02) years (Successful completion of mandatory Induction Training of at least two weeks duration shall be the prerequisite for completion of probation.

Other required standard Note:-

- a) Trade Proficiency Test including ability to operate both automatic and manual (foot/hand driven) sewing machine. Knowledge on fabric and human body shape, sewing equipments etc.

Physical Fitness:-

- a) Must have sound health both mentally and physically and free from organic defect or bodily infirmity likely to interfere with the efficient performance of his duty.
- b) Candidate shall be required to undergo medical examination before appointment to the service.
- c) Weight: proportionate to height as per medical standard.

It is mandatory for the candidates to mention their full/proper address with pin code, a valid email address and mobile phone number in the application form as the same will be required to inform them regarding the status of their applications and convey other related information.

1. Selection Procedure:-

Candidates whose applications are found correct in all respects will be called for written test. The date (s) and venue (s) for the tests will be intimated in due course of time. The chairman reserves the right to change the venue of the test and no representation etc. will be entertained in this regard.

2. Written Test:-

a) Total marks for the written test will be 50 consisting of 100 multiple choice type questions to be answered on an OMR answer sheet. For each correct answer the candidate will get half mark. Questions will be of the level of class 10th. A penalty of 1/4th (0.25) of the marks assigned to the questions is deducted for incorrect answer.

b) The subjects to be covered will be as follows:-

i. Cutting and tailoring/Sewing Technology, Elementary arithmetic, General English, Logical reasoning/mental ability, General awareness/general knowledge and current affairs (50 marks).

ii. Trade Proficiency Test (50 marks).

The question paper for written exam will be in the following

languages:-

English/Hindi/Punjabi

a) The date and venue(s) of the written test will be notified in due course of time.

3. Number of candidates to be called for Trade Proficiency Test (TPT):-

Candidates will be called for the TPT in order of merit at the rate of 04 (Four) times the number of posts allotted in respect of each category as per vacancies. If there are candidates scoring the same marks in written test as the last candidate selected for the TPT by the 04 times formula in a particular case, the candidates scoring the same marks will also be called for the TPT, and therefore the number may exceed the 04 times to that extent for that particular case and category only.

4. Documents to be submitted when appearing in TPT:-

The candidate reporting at the venue on the date and time for TPT must bring all the documents (in-original) uploaded during submission of online application.

Any incorrect information or document submitted by applicants found not genuine at any stage will be disqualified and also render him liable to criminal prosecution. During recruitment process original documents of candidates will be scrutinized at any later stage. No fresh document will be accepted after TPT is over.

If any candidate fails to produce any original document or doesn't furnish it at the time of document inspection during TPT, he will not be given any chance of rescheduling the date for submission in future and his status will be decided on the basis of the documents

submitted on the day of TPT.

5. Preliminary verification of documents :-

All the original documents along with a set of Photostat copies of the documents will be checked before the candidate is allowed to appear in the TPT as per the given eligibility criteria. Submission of any incorrect information or forged document at any stage will lead to disqualification of the candidate and may also render him liable to criminal prosecution. Original documents of a candidate may be put to check at any later stage of the recruitment process also. All the Photostat copies submitted by the candidates will have to be duly self-attested.

In order to avoid manipulation of documents at later stage, the chairman or a member of the Recruitment Board shall put his signature on each copy of such document at the time of TPT; particularly on caste certificate and any other documents which carry marks.

6. Trade Proficiency Test:- 50 marks

The panel of expert will examine trade test of the candidates and shortlist the candidate.

7. Final merit lists:-

Final results would be based on the marks obtained as follows:

Written test	-	50 Marks
Trade Proficiency Test (TPT)	-	50 Marks
Total-	-	100 marks

There will be only one merit list. Selection list will be prepared for the exact number of vacancies to be filled up.

Note-I : In case of a tie in marks, the candidate older in age will be placed higher in the merit list. Further, candidates having same date of birth and have obtained equal marks, will be placed in the merit list according to the percentage of marks.

Note-II : Aspirants are requested to read the instructions carefully before filling up application form and there will be no change once the application is finally submitted by them.

General Instructions for Filling the Online Application Form for Post of Tailor (Group 'C')

General Instructions

1. Candidates must ensure that they fulfill all eligibility conditions before applying for the post of Tailor (Group 'C').
2. The name of the candidate, father/mother's name, and date of birth must be entered exactly as mentioned in the Matriculation Certificate.
3. All mandatory fields in the application form must be filled carefully. Incomplete or incorrect applications will be rejected.
4. Candidates must verify all entered details carefully before final submission, as no correction will be allowed after submission.
5. Submission of more than one application by a candidate is strictly prohibited and may result in cancellation.
6. Address details including correspondence and permanent address must be filled completely and correctly.
7. Candidates are advised to keep a printed copy of the submitted application form and fee receipt for future reference.
8. The competent authority reserves the right to accept or reject any application without assigning any reason.
9. If the application form does not meet the terms and conditions prescribed in the general instructions, it shall be rejected at the time of scrutiny. No fee will be refunded in such cases.

No. of Vacancies:

1. Total 02 vacancies (01 General and 01 OBC) are notified for the post of Tailor. The Competent Authority reserves the right to amend or cancel the vacancies at any stage of the recruitment process without assigning any reason.

Age Criteria:

1. The candidate must have attained the minimum age of 18 years and must have not exceeded 25 years, the age shall be the closing date for receipt of application from candidate.
2. Candidates belonging to OBC categories shall be eligible for age relaxation as per the rules and guidelines of the Government/Competent Authority i.e. 03 years.
3. Applications of candidates who do not fulfill the prescribed age limit shall be liable to be rejected.

Qualification

1. Candidates must enter their educational qualifications correctly, including Matriculation details.
2. Candidates must possess an ITI Certificate in Cutting & Tailoring / Sewing Technology from a Government-recognized ITI.

3. Candidates must select their category (UR/OBC) correctly. OBC candidates claiming reservation must upload a valid caste certificate issued by the competent authority.
4. Age relaxation, if applicable, must be claimed at the time of filling the application form and supported by valid documents.

Experience

1. Candidates must possess a minimum of two (02) years of experience as a Tailor in a Government / Semi-Government / PSU / Autonomous Body.
2. A valid experience certificate must be uploaded as proof.

Challan & Fee Payment

1. The application fee of ₹200/- must be paid only through offline challan.
2. Candidates must download the challan copy, fill in the relevant details, and deposit the fee before filling the online application form.
3. The challan fee receipt must be uploaded as proof of payment.
4. Only those applications shall be considered for which the prescribed application fee has been successfully paid within the stipulated time.

How to Apply

1. Fill the online application form carefully with correct personal, educational, and experience details etc.
2. Upload all required documents, including photograph, signature, certificates, experience certificate, caste certificate (if applicable), and challan receipt.
3. Ensure that all documents are uploaded in the prescribed format and size only.
4. Submit the application form after final verification of all details.

Track Application Status

1. Candidates may log in to the application portal using their registered credentials to check the status of their application.
2. Updates regarding application acceptance or rejection will be available on the portal.

Contact / Help Desk

1. For any technical assistance or clarification regarding the online application process, candidates may contact the Help Desk during working hours.
2. Help Desk details:

Phone No.: 0172-2760857

Email ID: police-chd@nic.in